Parent Portal Signup

1. Go to this website: https://parentsis.csiu-technology.org/BerksCTC

2. Click on “Online Registration”
3. Fill in the information under “Account Information” Tab

* Required fields are marked by a red asterisk. There is limit of 254 characters for Usernames and 50 characters for Passwords. Username CANNOT include the following characters: ! # $ % & * () + = - [ ] {} <>?

**Welcome to Parent Portal Registration!**

**Account Information**

- **School District:** Berks Career and Technology Center
- **Username:**
- **Email Address:**
- **Confirm Email Address:**
- **Password:**
- **Confirm Password:**
- **Authentication Question:** Select
- **Authentication Answer:**

**Personal Information**

**Student Information**

- **Create your Username**
- **Enter your Email Address**
- **Confirm your Email Address**
- **Create your password**
- **Confirm your password**
- **Select Authentication Question**
- **Enter Authentication Answer**
4. Click on “Create Account Information”

5. Fill in the information under the “Personal Information” Tab

a. After you fill in your information click on” Create Account Information”

6. Fill in the information under “Student Information” Tab
a. Enter your Student’s ID number (**Their ID Number is listed on the front of their BCTC Student ID**)
b. Enter your Student’s First and Last Name
c. Choose what School/Campus they are attending (**East Campus or West Campus**)
d. Select your Student’s Grade Level
e. Click on “Add student to the above list”

7. Click on “Final Registration” button

**NOTE:**

After you complete your registration, Berks Career and Technology Center will approve your request. This process can take up to 48 hours. After your request is approved you will receive an email notification, which will be sent from eSchoolData. If you do not receive the email, check your spam folder or after 48 hours you can click on the Parent Portal link, [https://parentsis.csiu-technology.org/BerksCTC](https://parentsis.csiu-technology.org/BerksCTC) and type in the Username and Password that you created during registration to gain access.

Once you are logged into the Portal, you may be asked to verify your contact information. After you verify your contact information you will be able to check your student’s Attendance, Schedule, Report Card, Grades, and Progress Reports.

If you run into any issues, please contact Student Services at Berks Career and Technology Center.