

Joint Operating Committee

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REGULAR MEETING OF
WEDNESDAY – JANUARY 26, 2022
EAST CAMPUS – OLEY, PA
7:30 PM

AGENDA

1. CALL TO ORDER

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes
- E. 2022 JOC Listings – For Information Only
 - 1. Joint Operating Committee (JOC) Members Listing
 - 2. Joint Operating Committee (JOC) Alternates Listing

2. RECEIPT OF BIDS - NONE

3. APPROVAL OF MINUTES

- A. December 9, 2021

4. RATIFICATION AND APPROVAL OF BILLS

A. General Fund	
1. Ratifications	\$5,451,828.25
2. Approvals	\$ 61,019.26
B. Capital Reserve Fund	
1. Ratifications	\$ 0.00
C. Activity Fund	
1. Ratifications	\$ 5,779.00
D. Cafeteria Fund	
1. Ratifications	\$ 81,572.57
E. BCTC Education Foundation	
1. Ratifications	\$ 0.00

5. ACCEPTANCE OF FINANCIAL REPORTS

- A. General Fund
- B. Capital Reserve Fund
- C. Activity Fund
- D. Cafeteria Fund
- E. BCTC Education Foundation

6. INVESTMENT OF FUNDS - NONE

7. COMMUNICATIONS

- A. Communications received on December 3, 2021 from Mr. Jay Worrall, President of Helping Harvest to Mr. John Reedy thanking BCTC HOSA for the donation of \$2,294, which will help their 320 charitable food programs.
- B. Communications received on December 10, 2021, from Ms. Elaine Bleiler, Superintendent Secretary from Fleetwood Area School District, indicating that Mr. Gary Reinert, JOC member and Mr. Robert Gore JOC alternate, have been reappointed to serve from January 1, 2022 through December 31, 2024.
- C. Communications received on December 10, 2021 from Ms. Kathy Mc Neely, Superintendent Secretary from Daniel Boone School Area District, indicating that Mrs. Christen Thompson, JOC member and Ms. Ashlei Godfrey, JOC Alternate, have been reappointed to serve from January 1, 2022 through December 31, 2024.
- D. Communications received on December 16, 2021 from Ms. Deb Bernecker, Superintendent Secretary from Oley Valley School District, indicating that Mr. Robert Heckman, JOC member and Mr. David R. Pollock Jr., JOC alternate, have been reappointed to serve from January 1, 2022 through December 31, 2024.
- E. Communications received on December 16, 2021 from Ms. Edna Carol, Superintendent Secretary from Wilson School District, indicating that Ms. Guadalupe Kasper, JOC member and Mr. Mike Martin, JOC alternate, will continue to serve from January 1, 2022 through December 19, 2024.
- F. Communications received on December 29, 2021 from M.J. Reider and Associates informing BCTC that we are at an acceptable level for lead in our drinking water.
- G. Communications received on January 5, 2022, from Ms. Donna Napoli, Superintendent Secretary from Exeter Township School District, indicating that Mr. John Fidler, has been reappointed as the JOC Member and Ms. Julia J. Shaffer was appointed as the JOC Alternate, to serve from January 1, 2022 through December 31, 2024.
- H. Communications received on January 5, 2022 from Ms. Sue Christman, Superintendent Secretary from Schuylkill Valley School District, indicating that Mr. George Mertz, JOC member and Mr. David Moll, JOC alternate, will continue to serve until December 31, 2024.
- I. Communications received on January 13, 2022 from Ms. Sandra Kramer, Superintendent Secretary from Boyertown Area School District, indicating that Mr. Brian Hemingway was appointed as the JOC member beginning his term on January 12, 2022 through December 31, 2024.
- J. Communications received on January 14, 2022 from Ms. Jennifer Reeves, Superintendent Secretary from Antietam School District, indicating that Mr. Michael Roberts was appointed as the JOC member and that Mr. James Glendening was appointed as the JOC alternate, both serving terms beginning on January 1, 2022 through December 31, 2024.
- K. Communications received on January 19, 2022 from Ms. Mimi Shade, Superintendent Secretary from Tulpehocken Area School District, appointing Mr. William Palmer to serve as the JOC member to serve from January 18, 2022 through December 31, 2024.
- L. Communications received on January 19, 2022 from Barbacane, Thornton & Company LLP, to provide us with the procedures report on the Average Daily Attendance (ADA) and the Average Daily Membership (ADM) for the year ended on June 30, 2021. The process was performed without exceptions.

8. ANYONE WISHING TO ADDRESS AGENDA ITEMS

9. OLD BUSINESS

A. Consideration to approve the second reading of the following Berks Career and Technology Center policies and procedures:

1. Discrimination/Title IX Sexual Harassment Affecting Students (103)
2. Discrimination/Title IX Sexual Harassment Affecting Staff (104)
3. Instructional Planning (111)
4. School Counseling (112)
5. Universal Precautions (203.1)
6. Weapons (218.1)
7. Terroristic Threats (218.2)
8. Student Fundraising (229)
9. Public Performances by Students (230)
10. Social Events and Class Trips (231)
11. Threat Assessment (236.1)
12. School Wellness (246)
13. Hazing (247)
14. Bullying-Cyberbullying (249)
15. Student Recruitment (250)
16. Dating Violence (252)
17. Food Services (808)
18. Suicide Awareness, Prevention and Response (820)
19. Safe2Say Something

10. NEW BUSINESS

A. Consideration to approve the first reading of the following Berks Career and Technology Center policies:

1. Copy of Purchases Subject to Bid/Quotation (610)
2. Purchases Budgeted (611)
3. Updated Procurement Procedure Attachment for Policy 626 (626)

11. BCTC Report

A. Administrative Report

1. To acknowledge the six-month review of the BCTC 2021-2022 Health and Safety Plan as required by the American Rescue Plan (ARP).

B. Student Honors

1. At the Diesel competition held at Penn College on December 11 – 12, 2021, Aidan Nunan, an 11th grader from Boyertown High School placed second. Aidan took the overall second place honors and won a variety of tools, \$30 gas card, Carhartt jacket, and a \$7500.00 scholarship.
2. At the Cabrini Art & Effect Awards Ceremony, Carlie Clevenstine, a Wilson student, won the Best in Show award. Others who participated were Jayden Bartley from Exeter and Alayna Lafferty from Hamburg and Reagan Daubert who is homeschooled.

C. Important Dates

1. February 18, 2022, SkillsUSA Competition (snow-make-up February 25th)
2. February 21, 2022, President's Day Holiday

3. February 23, 2022 Joint Operating Committee (JOC) Meeting (West Campus), 7:00 pm

12. COMMITTEE REPORTS

- A. Finance Committee – Gary Reinert, Chairperson
- B. Building/Insurance Committee – TBD, Chairperson
- C. Negotiations Committee – Gary Reinert, Chairperson
 1. Ratification of a payment of \$1,900 to Mr. Clarke Hammond for sick time accumulated through 19 years of service at BCTC.
- D. Program/Personnel Committee – Caryn Friedlander, Chairperson
- E. Other Committee Reports
 1. The 2022-2023 BCTC Proposed Budget was presented to the Superintendents at the SAC meeting on Tuesday, January 11, 2022.

13. PERSONNEL MATTERS

14. OTHER MATTERS FOR CONSIDERATION

- A. Consideration to ratify the contracts to vendors for copy paper bids per the Berks County Joint Purchasing Bid Award dated December 7, 2021 for January 1, 2022 to June 30, 2022.
- B. Consideration to approve the authorization to dispose of surplus equipment as presented, consistent with JOC policy #701.
- C. Consideration to authorize Administration to place the 2022-2025 Professional Development Plan on review for public inspection and comment from January 27, 2022 through February 23, 2022.
- D. Consideration to authorize Administration to place the 2022-2025 Induction Plan on review for public inspection and comment from January 27, 2022 through February 23, 2022.
- E. Consideration to authorize Administration to enter into a contract with Santander Arena for the Senior Recognition ceremony at an amount of \$13,075.22.
- F. Consideration to enter into the Clinical Education Affiliation Agreement with Tower Medical Health Group effective February 1, 2022 through January 31, 2025.
- G. Consideration to approve a 63-month Postage Machine Agreement with STR Business Solutions for \$254 a month beginning on May 14, 2022.
- H. Consideration for the Continuing Education Department to participate in the 2022 Pennsylvania State Association of Township Supervisors Conference April 24-27, 2022 at a cost not to exceed \$2,350 from the Continuing Education fund.
- I. Consideration for the Continuing Education Department to enter into a contract with Lamar Advertising to purchase 12 billboards from March through June at a cost not to exceed \$7,800 from the Continuing Education fund.
- J. Consideration for the Continuing Education Department to enter into a contract with Holiday Inn Express Wyomissing to provide meeting space for CDL training not to exceed \$1,378.00 from the Continuing Education Fund.
- K. Consideration to approve the 2021-2022 Competitive Equipment Grant budget and related expenses totaling \$110,895.32.
- L. Consideration to authorize administration to bid Protective Services equipment, 2 (two) LUCAS 3.0 Chest Compression Systems and Battery chargers as part of the Competitive Equipment Grant, at an estimated cost of \$34,300.00.

M. Consideration to approve a purchase of a Dynamometer for West Recreation and Power Equipment through the Sole Source provider, DYNOMite, as part of the Competitive Equipment Grant, at an estimated cost of \$46,843.32.

15. PERSONS DESIRING TO BE HEARD

16. ADJOURNMENT