

# Joint Operating Committee

1057 County Road  
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**REGULAR MEETING OF  
WEDNESDAY – APRIL 27, 2022  
WEST CAMPUS – LEESPORT, PA  
7:30 PM**

## **AGENDA**

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### **1. CALL TO ORDER**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes
- E. Appointment of Nominating Committee for the office of Treasurer (1-year term)

### **2. RECEIPT OF BIDS – NONE**

### **3. APPROVAL OF MINUTES**

- A. March 23, 2022

### **4. RATIFICATION AND APPROVAL OF BILLS**

A. General Fund	
1. Ratifications	\$2,386,140.25
2. Approvals	\$ 8,145.11
B. Capital Reserve Fund	
1. Ratifications	\$ 0.00
C. Activity Fund	
1. Ratifications	\$ 15,219.06
D. Cafeteria Fund	
1. Ratification	\$ 71,496.42
E. BCTC Education Foundation	
1. Ratifications	\$ 0.00

### **5. ACCEPTANCE OF FINANCIAL REPORTS**

- A. General Fund
- B. Capital Reserve Fund
- C. Activity Fund
- D. Cafeteria Fund
- E. BCTC Education Foundation

### **6. INVESTMENT OF FUNDS - NONE**

## **7. COMMUNICATIONS**

- A. Communications received on April 15, 2022 from the Middle States Association informing BCTC that they have approved our adding of Secondary and Post-secondary Heavy Equipment Operations program.

## **8. ANYONE WISHING TO ADDRESS AGENDA ITEMS**

## **9. OLD BUSINESS - NONE**

## **10. NEW BUSINESS - NONE**

## **11. BCTC Report**

- A. Administrative Report
- B. Student Honors
  - 1. Students of the Quarter
  - 2. FCCLA Winners
  - 3. SkillsUSA Winners
  - 4. HOSA Winners
- C. Important Dates
  - 1. April 28, 2022, Berks Executive Committee (BEC) (East Campus)
  - 2. May 2-5, 2022, 7<sup>th</sup> & 8<sup>th</sup> Grade Tours (East Campus)
  - 3. May 4-5, 2022, New Student Orientation (East & West Campuses)
  - 4. May 9-13, 2022, 7<sup>th</sup> & 8<sup>th</sup> Grade Tours (West Campus)
  - 5. May 5, 2022, Transportation Transition Committee (West Campus – LGI Room)  
8:30 am
  - 6. May 12, 2022, BBEC 30<sup>th</sup> Anniversary at BCTC (West Campus) 8:00 am
  - 7. May 24, 2022, Professional Advisory Committee (PAC) (West Campus)
  - 8. May 25, 2022, Joint Operating Committee (JOC) Meeting (East Campus),  
7:30 pm
  - 9. May 31, 2022, Senior Recognition Ceremony (Santander Arena) 6:30 pm
  - 10. June 3, 2022, Last day for students and staff

## **12. COMMITTEE REPORTS**

- A. Finance Committee – Gary Reinert, Chairperson
- B. Building/Insurance Committee – Bill Palmer, Chairperson
  - 1. Consideration to approve the BCTC Facilities Fee Schedule for the 2022-2023 school year as presented, no changes from previous year.
  - 2. Consideration to approve the 2022-2023 State Supplemental Equipment Grant budget and related expenses totaling \$131,819.80.
- C. Negotiations Committee – Gary Reinert, Chairperson
- D. Program/Personnel Committee – Caryn Friedlander, Chairperson
  - 1. Report on the Program/Personnel Committee meeting held on April 27, 2022 prior to the JOC Meeting.
  - 2. Consideration to approve the Summer of 2022 Four-Day Workweek proposal for 12-month employees.
  - 3. Consideration to approve revisions to the Heavy Equipment Operator Specialist position as presented.
- E. Other Committee Reports - None

### **13. PERSONNEL MATTERS**

### **14. OTHER MATTERS FOR CONSIDERATION**

- A. Consideration to approve the BCTC 2022-2023 Textbook, Reference and Uniform Listing.
- B. Recommend approval to participate in the Berks County Safety & Security Consortium through the Berks County Intermediate Unit for the 2022-2023 school year at a cost not to exceed \$5,000.
- C. Recommend approval to participate in the Berks County Education Technology Pool Counsel Consortium through the Berks County Intermediate Unit for the 2022-2023 school year at a cost not to exceed \$550.
- D. Consideration to approve the agreement between the Berks Career and Technology Center and the County of Berks for the provision of administration services for the Berks Business Education Grant (Summer Career Camp).
- E. Consideration to approve providing a 5-hour CDL Hazmat Training and Testing program at the tuition rate of \$500.00 per person to people who did not attend the BCTC CDL training program.
- F. Consideration to ratify the contracts to vendors for the heating oil, diesel and gasoline bids for the 2022- 2023 fiscal year per Berks County Joint Purchasing Bid Awarded 4/7/22 as presented.
- G. Consideration to place the 2022-2023 Student Services Plan on 28-day public inspection and review.
- H. Consideration to approve the stakeholder list for both the 2021-2022 Comprehensive Planning Committee and the Comprehensive Local Needs Assessment stakeholder group.
- I. Consideration to enter into a 3-year agreement with the APEX Advertising e-commerce store for the supply and purchasing of student uniforms.
- J. Consideration to approve a tuition increase of 4.55% from \$5,500 to \$5,750 for CDL-A training.
- K. Consideration to approve a tuition increase of 4.28% from \$3,500 to \$3,650 for CDL-B training.
- L. Consideration to approve a tuition increase of 5% from \$2,000 to \$2,100 for 20-hour CDL Class A Refresher Training.
- M. Consideration to approve a tuition increase of 5% from \$1,000 to \$1,050 for 10-hour CDL Class-B Refresher Training.
- N. Consideration to approve for Mr. Todd Heckman, Mr. Ernest Powell, Ms. Kara Rhoads, and Mr. Steven Rhoads along with 25 students from the Protective Services program to attend the Capstone event in Schwenksville, PA on May 18, 2022, for a cost not to exceed \$2,050.

### **15. PERSONS DESIRING TO BE HEARD**

### **16. ADJOURNMENT**