

**REGULAR MEETING OF  
WEDNESDAY – MAY 25, 2022  
EAST CAMPUS – OLEY, PA, 7:30 PM**

## **AGENDA**

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### **1. CALL TO ORDER**

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes
- E. Motion to appoint \_\_\_\_\_ for the Office of Treasurer for a one-year term beginning on the first Monday in July 2022 through June 30, 2023.
- F. Consideration to set the stipends for the Secretary and Treasurer for the 2022-2023 fiscal year at \$1,000 each per year effective July 1, 2022 and to donate the stipends to the JOC Scholarship for Excellence Award Fund for student scholarships.

### **2. RECEIPT OF BIDS**

- A. Case Bulldozer

### **3. APPROVAL OF MINUTES**

- A. April 27, 2022

### **4. RATIFICATION AND APPROVAL OF BILLS**

A. General Fund	
1. Ratifications	\$1,423,473.23
2. Approvals	\$ 18,993.70
B. Capital Reserve Fund	
1. Ratifications	\$ 0.00
C. Activity Fund	
1. Ratifications	\$ 3,416.53
D. Cafeteria Fund	
1. Ratifications	\$ 59,865.15
E. BCTC Education Foundation	
1. Ratifications	\$ 0.00

### **5. ACCEPTANCE OF FINANCIAL REPORTS**

- A. General Fund
- B. Capital Reserve Fund
- C. Activity Fund
- D. Cafeteria Fund
- E. BCTC Education Foundation

### **6. INVESTMENT OF FUNDS - NONE**

## **7. COMMUNICATIONS**

- A. The BCTC Education Foundation received a donation of \$10,000 from Arthur Haberberger for the purpose of providing stipends to participants in the BCTC Summer Internship Program.

## **8. ANYONE WISHING TO ADDRESS AGENDA ITEMS**

## **9. OLD BUSINESS - NONE**

## **10. NEW BUSINESS - NONE**

## **11. BCTC Report**

- A. Administrative Report
- B. Act 44 update was provided by Mr. Ray Jenkins at the COW meeting on May 25, 2022.
- C. Student Honors
  - 1. Class of 2022 JOC Scholarship for Excellence Awards
    - A. Delaney Wesner
    - B. Jadyn Heck-Hoppes
    - C. Nicholas Hill
    - D. Reagan Daubert
  - 2. FFA Regional Conference
  - 3. Outstanding Seniors
    - A. FCCLA – Aubrey Heinz - Culinary
    - B. PBA - Abigail Sisco – Carpentry
    - C. HOSA - Caitlyn Riddell – SMaRT
    - D. NTHS – Caitlyn Riddell – SMaRT
    - E. SkillsUSA – Vincent Biancone – Diesel
  - 4. Home Builders Association Scholarship Award- Zachary Foskey- Carpentry and Isabella Beltz- Cabinetry
- D. Important Dates
  - 1. May 31, 2022, Senior Recognition Ceremony, Santander Arena, 6:30 pm
  - 2. June 3, 2022, Last Student Day
  - 3. June 20-24, 2022, SkillsUSA National Leadership Conference, Atlanta, GA
  - 4. June 21, 2022, Transportation Transition Planning Committee, West Campus, 8:00 am
  - 5. June 21-26, 2022, PENN HOSA National Leadership Conference, Nashville, TN
  - 6. June 29 – July 3, 2022, FCCLA National Leadership Conference, San Diego, CA
  - 7. July 26-28, 2022, PACTA Summer Conference, State College, PA

## **12. COMMITTEE REPORTS**

- A. Finance Committee – Gary Reinert, Chairperson
  - 1. Consideration to approve the 2022-2023 General Fund Operating Budget for the Berks Career and Technology Center in the amount of \$20,312,217.
  - 2. For Information Only – 2022-2023 Student Quota Report.
  - 3. Consideration to approve the daytime adult tuition rate effective July 1, 2022 from \$9.20 to \$9.50 per hour at a 3.26% increase.
  - 4. Consideration to approve the Plumbing Apprenticeship tuition rate effective July 1, 2022, from \$2,500.00 per year to \$2,550.00 per year at a 2% increase.

5. Consideration to approve the Electrical Apprenticeship tuition rate effective July 1, 2022, from \$2,175.00 per year to \$2,225.00 per year at a 2.3% increase.
  6. Consideration to approve the HVAC Apprenticeship tuition rate effective July 1, 2022, from \$2,325.00 per year to \$2,400.00 per year at a 3.23% increase.
  7. Consideration to approve the Industrial Maintenance Apprenticeship tuition rate effective July 1, 2022, from \$2,100.00 per year to \$2,150.00 per year at a 2.38% increase.
  8. Consideration to approve the Basic Welding tuition rate effective July 1, 2022, from \$800.00 per year to \$850.00 per year at a 6.25% increase.
  9. Consideration to approve the Intermediate Welding tuition rate effective July 1, 2022, from \$1400.00 per year to \$1450.00 per year at a 3.57% increase.
  10. Consideration to approve the Advanced Welding tuition rate effective July 1, 2022, from \$1550.00 per year to \$1650.00 per year at a 6.45% increase.
  11. Consideration to approve the Milling Machining tuition rate effective July 1, 2022, from \$1750.00 per year to \$1850.00 per year at a 5.72% increase.
  12. Consideration to approve the CNC Milling Machining tuition rate effective July 1, 2022, from \$1250.00 per year to \$1350.00 per year at an 8% increase.
  13. Consideration to approve the Turning Machining tuition rate effective July 1, 2022, from \$1750.00 per year to \$1850.00 per year at a 5.72% increase.
  14. Consideration to approve the CNC Turning Machining tuition rate effective July 1, 2022, from \$1250.00 per year to \$1350.00 per year at an 8% increase.
- B. Building/Insurance Committee – William Palmer, Chairperson
1. Consideration to authorize Administration to purchase a Case Bulldozer for the Heavy Equipment Operator program per the bid received from Groff Tractor & Equipment, LLC. on May 24, 2022 at a cost not to exceed \$94,500, from the Supplemental Equipment Grant funds (\$83,039.24) and the General Fund (\$11,460.76).
  2. Consideration to approve Uhrig painting at \$2,472 per week for 4 weeks (2 weeks at West Campus, 2 weeks at East campus) to touch up painting of hallways and classrooms.
- C. Negotiations Committee – Gary Reinert, Chairperson
1. Be it resolved; the JOC authorizes the appropriate officers to enter into the attached Salary Rate Adjustment MOU with BCTCESPA.
- D. Program/Personnel Committee – Caryn Friedlander, Chairperson
1. Consideration to approve the revised CDL Site Coordinator job description to the following two (2) job descriptions:
    - A. CDL Classroom Instructor and Special Projects Coordinator
    - B. CDL Range Coordinator
  2. Consideration to approve to eliminate two part-time Cafeteria Worker positions at the West Campus and replace with one full-time Cafeteria Worker position effective July 1, 2022.
- E. Other Committee Reports
1. Berks Executive Committee (BEC) April 28, 2022

### **13. PERSONNEL MATTERS**

### **14. OTHER MATTERS FOR CONSIDERATION**

- A. Consideration to approve contracts to vendors for custodial supplies per the Berks County Joint Purchasing Bid awarded May 3, 2022 for July 1, 2022 through March 31, 2023.

- B. Consideration to approve the 2022-2023 monthly medical premium share deduction for the Administration and the BCTCEA as follows:
  - 1. Single \$ 99.63
  - 2. Two-Party \$211.06
  - 3. Family \$284.77
- C. Consideration to approve Gretchen H. Miller, CRNP, Medical Provider of Record effective for the 2022-2023 school year.
- D. Consideration to approve the Pennsylvania School Boards Association (PSBA) membership dues of \$3,725 for standard membership, policy maintenance and Administrative Regulations.
- E. Consideration to approve Mr. RC Youse and Mr. Phil Harris to attend the PACTA Cooperative Education Conference on October 12-14, 2022 in State College, PA for a cost not to exceed \$685.
- F. Consideration to place the 2022-2025 Berks Career and Technology Center Comprehensive Plan on 28-day public inspection and review beginning May 25, 2022.
- G. Consideration to approve the Delta Dental insurance contract from July 1, 2022 through June 30, 2024 at an estimated yearly cost of \$10,522.80.
- H. Consideration to enter into an agreement with the Central Susquehanna Intermediate Unit for the eSchoolData, student management system, for the 2022-2023 school year based on the special pricing proposal.
- I. Consideration to approve the Training Agreement with the Luzerne/Schuylkill County Workforce Development Board from May 26, 2022, until such time either party notifies the other of intent to terminate the Agreement, as stipulated in the Section IX of the enclosed contract.
- J. Consideration to approve the Middle States dues of \$3,075 for the 2023 school year.
- K. Consideration to approve the Employment Program Agreement with Pennsylvania Career link effective June 1, 2022 and continue through August 31, 2022 or until such time as either party notifies the other of its intent to terminate the Agreement.
- L. Consideration to approve the PACTA dues of \$2,280 for the 2022-2023 school year.
- M. Consideration to enter into an agreement with the PDE Bureau of Career and Technical Education for participation in the BCTC Technical Assistance Program (TAP) for the 2022-2023 school year.

**15. PERSONS DESIRING TO BE HEARD**

**16. ADJOURNMENT**