

Joint Operating Committee

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**REGULAR MEETING OF
WEDNESDAY – SEPTEMBER 28, 2022
WEST CAMPUS – LEESPORT, PA
7:30 PM
AGENDA**

1. CALL TO ORDER

- A. Pledge of Allegiance to the Flag
- B. Attendance/Roll Call
- C. Announce Executive Session
- D. Agenda Items and/or Changes

2. RECEIPT OF BIDS

- A. Box Trailer, 53-foot, 2017 or newer
- B. CDL Tractor

3. APPROVAL OF MINUTES

- A. August 24, 2022

4. RATIFICATION AND APPROVAL OF BILLS

A. General Fund	
1. Ratifications	\$1,331,294.94
2. Approvals	\$ 13,204.16
B. Capital Reserve Fund	
1. Ratifications	\$ 0.00
C. Activity Fund	
1. Ratifications	\$ 61,367.43
D. Cafeteria Fund	
1. Ratifications	\$ 25,380.09
E. BCTC Education Foundation	
1. Ratifications	\$ 0.00

5. ACCEPTANCE OF FINANCIAL REPORTS

- A. General Fund
- B. Capital Reserve Fund
- C. Activity Fund
- D. Cafeteria Fund
- E. BCTC Education Foundation

6. INVESTMENT OF FUNDS

- A. General Fund, Financial Institution: PLGIT Term
Purchase Date: September 14, 2022, Maturity Date: March 13, 2023, Net Rate 3.83%
Amount: \$500,000, Estimated Interest: \$9,443.84, Total Investments: \$500,000

7. COMMUNICATIONS - NONE

8. ANYONE WISHING TO ADDRESS AGENDA ITEMS

9. OLD BUSINESS

A. Consideration to approve the second reading of the following Berks Career and Technology Center policies:

1. Adoption of Planned Instruction (107)
2. Whistleblower (819)

10. NEW BUSINESS

A. Consideration to approve the first reading of the following Berks Career and Technology Center policies:

1. Threat Assessment (236.1)
2. Emergency Preparedness & Response (805)
3. School Security Personnel (805.2)
4. Food Services (808)

11. BCTC Report

A. Administrative Report

B. Student Honors

1. Oley Fair Winners

C. Important Dates

1. October 10, 2022, In-Service (West Campus)
2. October 11, 2022, BEC Meeting (West Campus) 8:00 am
3. October 17-20, 2022, OAC Meetings (East & West Campuses)
4. October 26, 2022, Joint Operating Committee (JOC) Meeting (East Campus), 7:30 pm

12. COMMITTEE REPORTS

A. Finance Committee – Gary Reinert, Chairperson

1. Consideration to approve the Perkins V budget for the 2022-2023 fiscal year in the amount of \$549,556.

B. Negotiations Committee – Gary Reinert, Chairperson

C. Building/Insurance Committee – William Palmer, Chairperson

1. Report on the Building/Insurance Committee meeting that was held prior to the September 28, 2022 JOC meeting.

D. Program/Personnel Committee – Caryn Friedlander, Chairperson

E. Other Committee Reports

1. Professional Advisory Committee Meeting Minutes

13. PERSONNEL MATTERS

14. OTHER MATTERS FOR CONSIDERATION

A. Consideration to receive the proposed 2023-2024 Berks Career and Technology Center School Calendar for district planning purposes and authorize administration to distribute the calendar to the 16 sending school district Superintendents.

- B. Consideration to appoint Mr. Robert Heckman as the BCTC Legislative Representative for the PSBA Legislative Policy Council for the 2022-2023 fiscal year.
- C. Consideration to approve the Articulation Agreement between BCTC and Lackawanna College effective for the 2022-2023 school year.
- D. Consideration to approve the Articulation Agreement between BCTC and Harrisburg University effective for the 2022-2023 school year.
- E. Consideration to approve the Articulation Agreement between BCTC and Montgomery County Community College effective for the 2022-2023 school year.
- F. Consideration to approve the Articulation Agreement between BCTC and Pittsburgh Technical College effective for the 2022-2023 school year.
- G. Consideration to approve the Articulation Agreement between BCTC and Triangle Technical College effective for the 2022-2023 school year.
- H. Consideration to approve the Articulation Agreement between BCTC and Welder Trainer and Technical Institute effective for the 2022-2023 school year.
- I. Consideration to approve The Technical Academy Articulation Agreement between BCTC, RACC, and RMCTC effective for the 2022-2023 school year.
- J. Consideration to approve The Teacher Academy Articulation Agreement between BCTC, RACC, and RMCTC effective for the 2022-2023 school year.
- K. Consideration to approve the Articulation Agreement between BCTC and Central Penn College effective for the 2022-2023 school year.
- L. Consideration to approve the Articulation Agreement between BCTC and University of Northwestern Ohio effective for the 2022-2023 school year.
- M. Consideration to approve Mr. Michael Stein and Ms. Rochelle Rudy to attend the PACTA Coaches Clinic at State College, PA on September 22-23, 2022 for a total cost of \$640.
- N. Consideration to approve Mr. Michael Stein, Ms. Rochelle Rudy, Mr. Matthew Huck, Mr. Michael Rowe, Mr. Roger Voit, Mr. Kyle Follweiler, Mr. Chris Bard, Ms. Loretta Sterner, Mr. Ray Jenkins, Mr. Brad Entrekin, and Dr. Michael Stauffer to attend the Integrated Learning Conference at State College, PA on November 2-4, 2022 for a cost of \$500 per person.
- O. Consideration to approve the revised BCTC Education Foundation By-laws.
- P. Consideration to authorize administration to bid for two Chillers for East and West Campus as part of the ARP ESSER Set Aside funds at an estimated cost of \$750,000.
- Q. Consideration to approve the student transportation contract for Klein Transportation (New Rhoads Transportation was purchased by Klein Transportation).
- R. Consideration to approve Ms. Jessica Werner, Mr. Phillip Harris, Mr. Christopher Nappi, Ms. Tracey Sholl and Mr. Matthew Huck along with 20 students to attend the SkillsUSA Central Region Leadership Conference in Gettysburg, PA on November 9-11, 2022 for a cost of \$560 per person.
- S. Consideration to request bids for one (1) 53-foot box trailer, (2017-present), for the CDL program utilizing Continuing Education funds.
- T. Consideration to authorize a transfer from the General Fund Balance to cover the Skills USA CTSO deficit in the amount of \$26,317.95
- U. Consideration to approve the Educational Data Systems, Inc. as fiscal agent for the Lancaster County Workforce Development Area contract effective July 1, 2022 and terminating on June 30, 2023.

15. PERSONS DESIRING TO BE HEARD

16. ADJOURNMENT